

Minutes of the Special Meeting of the Board of Trustees of Community College District No. 532, County of Lake and State of Illinois held at the Deer Path Inn, 255 East Illinois Road, Lake Forest, Illinois on February 3, 2009 at 5:00 P.M.

Call to Order: 5:10 P.M. The meeting was called to order at 5:10 P.M. by Chairman Anderson.

Roll Call: Present: Mr. Anderson, Dr. Carrigan, Mr. Lumber, Mrs. Oilschlager and Mr. Schwartz

Absent: Mr. Griffin, Ms. Jones and Ms. Olaosebikan, Student Trustee

Others Present: Mr. Rock, Interim President; Ms. Drummond, Vice President for Student Development; Dr. Haney, Interim Vice President for Educational Affairs; Dr. McNerney, Acting Vice President for Administrative Affairs; Ms. Mason, Recording Secretary; Ms. Yasecko, Executive Director of Human Resources; Dr. Weber, Incoming President; Mr. Garrett, Legal Counsel, Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd.

Receipt of Notices, Communications, Hearings, and Petitions: Chairman Anderson announced that this was the point in the meeting reserved for those in the audience who wished to address the Board. There were no comments from the audience.

Strategic Goals and Objectives: Dr. McNerney stated that the College's Strategic Goals and Objectives have not changed since last year. As part of the College's accreditation process through the Academic Quality Improvement Program (AQIP) of The Higher Learning Commission, she indicated that it has been recommended that CLC undertake a strategic planning process in the future. Dr. McNerney noted that this recommendation will be considered by the administration when CLC's new President is on board.

Planning Assumptions and Financial Projections FY 2010-2019: Dr. McNerney presented an overview of the Planning Assumptions and Financial Projections for FY 2010-2019. Highlights of her presentation included a review of the FY 2009 Planning/Budgeting Calendar and Operating Fund Revenue Assumptions, including Local Revenue (Property Taxes), State Revenue, and Tuition and Fees.

Dr. McNerney reported that the Consumer Price Index (CPI) has been decreased to 0.1% for 2008 compared to 4.1% for 2007. She also noted that the state apportionment allocation for FY 2010 is projected to be equal to the actual apportionment amount for FY 2009, including the 2.5% holdback for FY 2009.

In her review of Tuition and Fees, Dr. McNerney stated that a 2.1% enrollment increase is projected in FY 2010, and she informed the Board that the College has contractual salary obligations to full-time faculty and the custodial staff for

- Planning Assumptions and Financial Projections FY 2010-2019: (Cont.)
- 4.6% and 4.25% increases respectively. She indicated that the contracts for both of these unions are for three years, and they will conclude at the end of FY 2010. Dr. McNerney stated that the administration will not be recommending a tuition increase for FY 2010 and provided the following alternatives to a tuition increase for the Board's consideration: a reduction of the current funds set aside to increase the fund balance; continue to maintain the current working cash loan at the FY 2009 level; and a thorough analysis of the FY 2010 budget conducted by the administration. During the Board's discussion on these recommended alternatives to increasing tuition, Trustee Carrigan requested that the Board receive information regarding the cost of the CLC Foundation staff resulting from Trustee Lumber's suggestion that the Board may want to consider making the CLC Foundation a separate entity from the College.
- RAMP Priorities FY 2011:
- In her overview of the Resource Allocation Management Plan (RAMP) priorities for FY 2011, Dr. McNerney stated that there is no change from the FY 2010 RAMP request. The Board reviewed and discussed the projects listed in the following priority order: Lakeshore Campus Student Services/Adult Education/Lifelong Learning Center, Grayslake Campus Classroom Building, Southlake Campus Classroom Building, Grayslake Campus Second Classroom Building, and Infrastructure Repair and Replacement.
- Salary and Benefit Changes FY 2010:
- The Board was presented with the Preliminary Salary and Benefit Proposals for Classified and Specialist employees for FY 2010. Chairman Anderson stated that these proposals were presented for information only and a Special Board meeting will be scheduled in early May for each employee group to present their proposals to the Board.
- Other:
- In reviewing the need to replace the current HVAC system in the A and B Wings of the Grayslake Campus, Dr. McNerney informed the Board that the administration involved the current air conditioning faculty in reviewing the engineer's report to replace the duct work and roof top units. She stated that the faculty concurred with the engineer's report, but added that they also indicated that there may be federal funds available from the Department of Energy, if the project was made environmentally friendly. Dr. McNerney explained the use of geothermal technology in replacing the current system and advised that Dr. Weber already added this project to his list of requested projects for the Illinois Sustainability Network (ISN) that he recently promoted to legislative staff in Washington, D.C. Dr. McNerney reported that it is the administration's recommendation that the College explore all possible outside funding sources for this project over the next six months and aggressively pursue any realistic opportunities for this funding. The Board discussed and reviewed the administration's conclusions and recommendation presented by Dr. McNerney related to replacing the HVAC system in the A and B Wings of the Grayslake Campus.

Other:
(Cont.)

Dr. McNerney reminded the Board that the contract with SunGard for information technology services and management will expire on June 30, 2010. She advised that the administration is recommending that a task force be convened to assess the pros and cons of renewing SunGard's contract. Dr. McNerney indicated that the task force will conduct a cost/benefit analysis related to renewing SunGard's contract, going with a different IT management company, or hiring management and staff internally. In addition, the task force will assess other relevant factors that may impact this decision. Dr. McNerney indicated that the administration will make a recommendation to the Board in May based on the task force's recommendations. The Board engaged in a discussion on the options available to the College. At the conclusion of the discussion, Chairman Anderson directed the administration to analyze exactly what SunGard has done for the College during the past five years and define all the costs associated with SunGard's contract during that time period.

Chairman Anderson reviewed the timeline related to the search for the position of Vice President for Educational Affairs. He mentioned that the Board will interview the finalist candidates in October-November. Following a brief discussion, the Board agreed that the number of finalist candidates to be interviewed will be determined when the time approaches for the interviews.

Chairman Anderson advised that the next topic for discussion concerned the full-time employment of a CLC government relations position. Trustee Oilschlager mentioned that the College hired a lobbying firm that is under contract until December 31, 2009, and briefly reviewed the College's past history related to government relations positions staffed by CLC employees. She suggested that the Board give consideration as to whether the College would be better served by expanding the role of the employee currently in a government relations position, creating a new position, or continuing to contract with a lobbying firm. Following the Board's discussion on the three options presented by Trustee Oilschlager, the administration was directed to analyze the options and make a recommendation to the Board by October 2009.

At the conclusion of the meeting, Trustee Oilschlager commented that lifetime memberships in the Association of Community Colleges Trustees have been purchased for Trustees in the past. She suggested that the Board consider asking these individuals who have lifetime memberships in the national organization whether they would be interested in giving presentations at national conferences. In this way, Trustee Oilschlager stated that they could share their knowledge and expertise at the national level with the support of the Board. A brief discussion followed regarding Trustee Oilschlager's suggestion.

Adjournment: **It was moved** by Schwartz, seconded by Carrigan, and unanimously carried, 6:40 P.M. that the meeting be adjourned at 6:40 P.M.