

Minutes of the Committee of the Whole Meeting of the Board of Trustees of Community College District No. 532, County of Lake and State of Illinois held at Stevens Restaurant, Riverside Plaza, Route 21/Milwaukee Avenue, Gurnee, Illinois on August 4, 2009 at 5:00 P.M.

Call to Order: 5:11 P.M. The meeting was called to order at 5:11 P.M. by Chairman Carrigan.

Roll Call: Present: Mr. Anderson, Dr. Carrigan, Mr. Griffin, Ms. Howland, Mr. Lumber, Mrs. Oilschlager, Mr. Schwartz and Mr. Hudson, Student Trustee

Others Present: Dr. Weber, President; Ms. Drummond, Vice President for Student Development; Dr. Haney, Interim Vice President for Educational Affairs; Dr. McNerney, Acting Vice President for Administrative Affairs; Ms. Mason, Recording Secretary; Dr. Epstein, Consultant, The Datatel Center for Institutional Effectiveness; and Dr. Soybel, Faculty Senate Chair

Chairman Carrigan requested a Closed Meeting following the Committee of the Whole Meeting under Chapter 5 of the Illinois Compiled Statutes (ILCS) 120 (Open Meetings Act)/Sections 2(c1) to discuss “the employment, compensation, or performance of specific employees of the public body” and 2(c5) to discuss “the purchase or lease of real property for the public body” with no action to be taken after the Closed Meeting.

Receipt of Notices, Communications, Hearings, and Petitions: Chairman Carrigan announced that this was the point in the meeting reserved for those in the audience who wished to address the Board. There were no comments from the audience.

Strategic Planning: Dr. Weber announced that Dr. Scott Epstein, a consultant with The Datatel Center for Institutional Effectiveness, will be speaking to the Board this evening about his background and answer any questions regarding the strategic planning process.

Dr. Epstein briefly reviewed his background and reviewed the timeline related to the strategic planning process. During his overview, Dr. Epstein informed the Board that focus groups/forums will be conducted with faculty and staff, as well as external stakeholders, to obtain their input in the development of the strategic plan. In addition, he stated that a draft strategic plan will be communicated to the Board by February 1, 2010 for their feedback and recommendations. Dr. Weber indicated that this will be an open process with reports made to the Board throughout the entire process and stated that progress reports will also be posted on CLC’s website. Dr. Weber also mentioned that Dr. Epstein will provide a status report on the strategic planning process at a future Board meeting. Following a question and answer period, the Board thanked Dr. Epstein for his report.

- Framework Long-Term Finances: Dr. Nancy McNerney, Acting Vice President for Administrative Affairs, presented a report on the Framework for Making Financial Projections. Highlights of her presentation included an overview of “what if” scenarios related to revenues and expenditures in planning for CLC’s financial future; how far ahead does the College look – five years, ten years, longer; projection of revenues; “what if” scenarios related to no growth; “what if” scenarios related to fast growth; the framework to allow “what if” scenarios; projection of expenditures; building an expenditure model; and the impact of different possible financial futures on CLC’s budget. The Board discussed the scenarios presented by Dr. McNerney and options available to the College. At the conclusion of the discussion, it was determined that a revised report will be presented at the September or October Board meeting, the topic will be included on the agenda for the February Board Retreat, and the impact of buildings on the plan will be addressed at the September Board meeting.
- Bonding Options For Buildings: Dr. McNerney presented a report on Bonding Options for CLC Buildings. Highlights of her presentation included an overview of the 2009 Illinois Capital Bill funding two new buildings for CLC; matching funds needed in the amount of \$17.8 million; options available for CLC to obtain \$17.8 million; CLC non-referendum debt service available for bonding; other options including alternate revenue bonds, a referendum, or the City of Waukegan issuing bonds; and other considerations including the HVAC project at an estimated cost of \$16 million. Following a discussion related to bonding options, the HVAC project, and infrastructure repairs, the Board directed the administration to obtain the bond ratings for the City of Waukegan and Grayslake, and address the ongoing financial impact on CLC at the September Board meeting.
- RAMP List Vs. CLC Priorities: Dr. Weber reviewed the 2011 RAMP list by state priority and anticipated CLC priority. He stated that the Grayslake Classroom Building and Southlake Classroom Building were already on the RAMP list. Dr. Weber indicated that he will discuss with key legislators and the Capital Development Board the possibility of changing the state’s priority to reflect the following priority order: first, Student Services Building/Grayslake Campus; second, Grayslake Campus Classroom Building; third, Southlake Campus Classroom Building; fourth, Infrastructure Repair and Replacement/Grayslake Campus; and fifth, Grayslake Campus Second Classroom Building. The Board engaged in a discussion on RAMP priorities. At the conclusion of their discussion, it was agreed that the administration will refine the priorities for the next Board meeting.
- Closed Meeting: 6:30 P.M. **It was moved** by Anderson, seconded by Howland, that the regular order of business be interrupted under Chapter 5 of the Illinois Compiled Statutes (ILCS) 120 (Open Meetings Act)/Sections 2(c1) to discuss “the employment, compensation, or performance of specific employees of the public body” and 2(c5) to discuss “the purchase or lease of real property for the public body” with no action to be taken after the Closed Meeting.

Closed Meeting: 6:30 P.M. (Cont.)

Upon roll call, the vote was as follows:
Student Advisory Vote: Aye – Hudson
Ayes: Anderson, Carrigan, Griffin, Howland, Lumber, Oilschlager, Schwartz
Nays: None

The vote being (7) Ayes and (0) Nays, the Chairman declared the motion carried.

Chairman Carrigan announced that the Board will officially go into Closed Meeting following a brief recess.

Committee of the Whole Meeting: 6:45 P.M.

The meeting reconvened in the Committee of the Whole Meeting at 6:45 P.M.

Adjournment: 6:45 P.M.

It was moved by Anderson, seconded by Oilschlager, and unanimously carried, that the meeting be adjourned at 6:45 P.M.

Philip J. Carrigan, Chairman

Nancy McNerney, Secretary