

New Student Workbook



***What You Need To Know To Get Started at the
College of Lake County
Grayslake Campus***

Presented by
**COLLEGE OF LAKE COUNTY
COUNSELING CENTER
(847) 543-2060**

9/05/08

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CLC - YOUR FIRST CHOICE IN HIGHER EDUCATION

QUALITY

- Average class size: 21.
- Well-equipped science and computer labs.
- Excellent library circulation and reference materials.
- Over 100 academic program options to choose from.
- Faculty are professional teachers, not graduate students.



DIVERSITY

- Nearly 1 in 5 Lake County high school graduates enrolls at CLC.
- Average student age: 27.
- Females: 57% Males: 43% of student population.
- Racial/ethnic minorities: Over 30% of student population.

AFFORDABLE TUITION

- \$95.00 per credit hour or \$285.00 for most credit courses.
- Tuition is lower than a 4-year state school.

CONVENIENCE

- Three Campus locations: Grayslake Campus, Lakeshore Campus in Waukegan, and Southlake Campus in Vernon Hills.
- Classes held days, evenings, and weekends.
- On-line courses, telecourses and hybrid courses are offered.

COLLEGE AND UNIVERSITY TRANSFER

- General education requirements at participating schools – Illinois Articulation Initiative (IAI).
- Graduates transferring are well-prepared for work at the junior level.
- Increased earning potential.

CAREER TRAINING

- Programs lead to an Associate in Applied Science degree or a Certificate.
- Students can choose to update their job skills and knowledge.
- Increased earning potential.

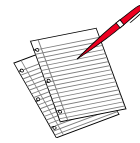
ENRICHMENT ACTIVITIES

- Sports activities, art shows, theater presentations, concerts and guest speakers.
- Participation in student government, a large variety of clubs, and the award-winning, nationally-recognized student publication, **The Chronicle**.

REGISTRATION FOR CREDIT CLASSES

➤ **Complete an Application for Admission.**

- Forms available in college schedule and catalog.
- On-line application – www.clcillinois.edu/applic.htm.
- Submit high school transcripts or GED scores.
- Submit ACT, SAT, TOEFL scores.
- Submit previous college transcripts if applicable *and* fill out a Request for Evaluation of Transcript form (available from the Office of Admissions, Counseling Center, or on-line under the heading “Prospective Students,” then go to “Admissions Requirements” link).



➤ **Demonstrate basic skills and take appropriate placement tests.**

- See criteria in catalog for demonstrating Language Proficiency and Basic Algebra Readiness on p.314.
- Most credit courses require language proficiency and/or basic algebra readiness.
- The CLC Academic Proficiency Test (APT) and the Math Placement Test can be taken at the Grayslake Campus Learning Resource Center (LRC) or Waukegan Lakeshore Campus Testing Center.



➤ **Attend an Orientation Session.**

- New Student Orientation (NSO) – New students (graduating from high school in the past two years or less.) Take a campus tour, learn about support services, and meet with a counselor one-on-one
- Advisement Information Meeting (AIM) – New or returning adult students or course-takers. For those who are unsure of their educational plans, need to develop educational goals, and/or plan to take only a few courses.

➤ **Meet with a counselor.**

- Counselors are available by appointment or drop-in basis. Appointments are available on a limited basis during peak registration times.
- Get help with deciding on a program of study and/or selecting classes.



➤ **Select class times and register.**

- Complete a registration form to guide you in selecting course times.
- Register in person at a self-registration site, or on-line @ www.clcillinois.edu “Prospective Students,” then go to “Classes”.
- Registration sites, days and times are listed in the course schedule and on-line.



➤ **Pay tuition and fees.**

- Payment options available: see CLC Class Schedule.
- REMEMBER: “**Pay to Stay.**”

GUIDELINES FOR SELECTING CLASSES

DEFINITIONS

Credit Hour: 3 credit hours = 3 semester hours = approximately 3 hours spent in class per week, usually for 16 weeks.



Prerequisite: A requirement that students must fulfill before enrolling in a course. Prerequisites are part of the course description.

Course load: Full-time - 12 or more credits during the fall and spring semesters.
6 credits during the summer.

Part-time - 11 credits or less during the fall and spring semesters.
5 credits or less during the summer.

Course Catalog: Lists programs, course descriptions, prerequisites and requirements in effect for the year indicated.

Class Schedule: Lists class locations, class meeting times and prerequisites; accurate for the semester indicated.



Check class locations and times carefully to avoid conflicts.

WHAT IS LANGUAGE PROFICIENCY AND BASIC ALGEBRA READINESS?

- Language Proficiency means you are **prepared** at the level of college English
- Basic Algebra Readiness means you are **prepared** at the level of Basic Algebra

To Demonstrate Language Proficiency and/or Basic Algebra Readiness:

- High school transcript showing top 1/3 rank in class after six semesters.
- Score of 17 in the Language (Reading AND English) and/or Math **PORTIONS** of ACT.
- Eligible score on CLC's Academic Proficiency test and/or Math Placement test.

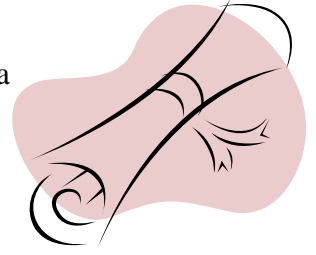
Why Does Language Proficiency and/or Basic Algebra Readiness Matter?

- Most, but not all, CLC courses require proficiency in Language and/or Basic Algebra Readiness.
- Depending on your level of preparation, you may need developmental courses in Language and/or Math.

ACADEMIC PROGRAMS

Refer to the College catalog for page numbers

TRANSFER DEGREES: For individuals who want to pursue careers that require a bachelor's degree or higher.



CLC offers:

- Associate in Arts (AA) p.51
- Associate in Science (AS) p.52
- Associate in Engineering Science (AES) p.53
- Associate in Fine Arts (AFA) in Art, Music Education, and Music Performance p.54, 55, & 56
- Associate in Arts in Teaching (AAT) in Secondary Mathematics, Special Education, and Early Childhood Education p.58, 59, & 60
- Coursework transfers to 4-year schools based on an intended major
 - select courses with even numbered middle digits (ex. ENG 121)
 - consult with CLC counselor or advisor **AND** the transfer institution for degree requirements.

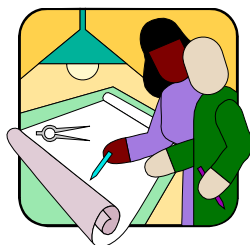
Degree Requirements:

- Minimum of 60 credit hours including general education areas: Communication, Mathematics, Humanities and Fine Arts, Physical and Life Sciences, Social and Behavioral Sciences
- Grade point average of 2.0 or higher
- U.S. Constitution requirement
- International/Multicultural Education requirement

The Illinois Articulation Initiative (IAI): The IAI core fulfills the general education requirements for any participating college or university in the state of Illinois. Check out page 48 in your college catalog or log onto www.iTransfer.org

Dual Admission: Allows students to receive early advisement from their transfer school while enrolled at CLC. We have agreements with the following schools:

Northeastern Illinois University, Northern Illinois University, Roosevelt University and University of Wisconsin-Parkside.



CAREER PROGRAMS: Specific career skills and knowledge learned in a relatively short time frame, then applied to the workplace.

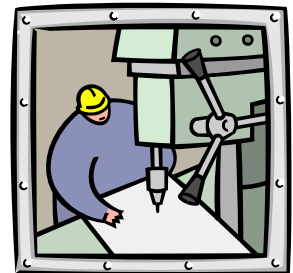
CLC offers:

- Associate of Applied Science (AAS)
 - Career Degree
 - Career specific and general education courses required
 - Approximately 2 years to complete (full-time)
 - Not intended for transfer
 - Minimum of 60 – 69 credit hours
 - Courses with odd middle numbered digits
 - Grade point average of 2.0
 - U.S. Constitution requirement
 - Requirements vary (see p.94-162)

- Career Certificate
 - A fraction of the requirements of the AAS degree
 - Career specific courses
 - Approximately 4 months to 1 year to complete (full-time)
 - Requirements vary (see p. 94-162)

See also:

- General Requirements: p.89-91
- Career Programs at CLC and Joint Agreement Programs with other community colleges: p.163-164



Which applies to YOU?

1. If you are a **Career Student** who is pursuing an Associate in Applied Science Degree or Career Certificate:
 - Follow the requirements for your program (list begins on p.94).
2. If you are a **Transfer Student** who has a decided program of study (major):
 - Become familiar with the requirements of the college to which you plan to transfer.
 - Use the lists of recommended classes for each major as a guide (p.62-87).
 - Follow the general education requirements for transfer degrees (p.49-50).
3. Other students who fall into the categories below should follow the general education requirements for either the AA Degree (p. 51) OR the AS Degree (p. 52) :
 - a) **Transfer students** who have decided on a transfer major, but there is not a list of recommended courses in the CLC catalog for that major.
 - b) **Transfer students undecided on a major** → Enroll in PDS 122, Career Exploration.
 - c) **Undecided students (not sure if you want a transfer or a career program)** → Enroll in PDS 122, Career Exploration.

Personal Development Seminar (PDS) Courses:

- Taught by Counseling Staff
- 1 – 3 credit courses available
- Great option for students taking developmental courses
- Excellent opportunity to explore personal goals and relations



PDS 120 – Becoming a Successful Student

- This course is designed to train students in attitudes and skills valuable for school success.

PDS 121 – Self-Empowerment

- This course empowers students to become more aware of self by identifying personal strengths and values in order to resolve conflicts and set goals.

PDS 122 – Career Exploration

- This course teaches students how to engage in a comprehensive career planning process.

PDS 123 – Exploring Diversity and Human Relations

- This course will assist students to gain an appreciation for cultural diversity and how it affects their interactions with others.

New Student Orientation
Student Worksheet

- I am planning to attend CLC:
_____ Full-time (12 or more credit hours or about 4 classes)
_____ Part-time
_____ Not sure



- I will probably be employed:
_____ hours per week in addition to attending CLC

- My score on the MATH portion of the ACT is: _____
Do I have Basic Algebra Readiness? _____
Did I take 2 full years of Algebra (C or better) in high school? _____
Did I take 1 full year of Geometry (C or better) in high school? _____
My score on CLC's Math Placement Test: _____
- My score on the READING portion of the ACT is: _____
- My score on the ENGLISH portion of the ACT is: _____
Am I Language proficient? _____

- My intentions at CLC:
_____ Transfer to a 4 year college or university
I am considering transferring to _____
I want to major in _____
The page number for my program is _____
OR
_____ Career program in _____
The page number for my program is _____
OR
_____ I'm not sure yet what I want to do

Classes that I would be interested in the future in taking:

_____	_____
_____	_____
_____	_____
_____	_____

Questions I have for the Counselor:

CHOOSING YOUR CLASSES

<i>UNDERSTANDING CLASS CODE LISTINGS</i>									
CHM ^ COURSE PREFIX	121 ^ COURSE NUMBER	GENERAL CHEMISTRY I				(3-4) ^			5.0 HRS ^
			^ COURSE TITLE			HOURS OF LECTURE PER WEEK	HOURS OF LAB PER WEEK	SEMESTER HOURS OF CREDIT	
SAMPLE									
5209	CHM 121-002	5.0	0930A-1045 1000A-1150	TR MW	GLC GLC	B245 B219	01/22	05/15	STAFF
^ CLASS INSTRUCTOR NUMBER	^ COURSE NUMBER AND SECTION NUMBER	^ CREDIT HOURS	^ 1ST TIME LISTING LECTURE HOURS 2ND TIME LISTING LAB HOURS	^ DAYS OF WEEK	^ CAMPUS LOCATION	^ ROOM NUMBER	^ DATE CLASS BEGINS	^ DATE CLASS ENDS	^

Important points to remember:

- Days of the week are abbreviated by their first letter, EXCEPT: R = Thursday & U = Sunday
- Class listings in **bold** meet at night or on the weekends.

The following section numbers will identify the location and type of course.

001 – 099	Classes at Grayslake Campus
100 – 199	Classes at Lakeshore Campus and University Center at Waukegan
200 – 299	Classes at Southlake Campus
300 – 399	Classes at other locations (extension sites)
400 – 499	Intersession Courses
500 – 599	Telecourse
600 – 649	Hybrid Course (Internet/classroom)
650 – 699	Honors Courses
700 – 799	Distance Learning Courses
800 – 849	Online Courses
900 – 989	Modules
990 – 999	Independent Study Courses

TIME AND MONEY AVAILABLE FOR COLLEGE

MONEY

- Tuition + Comprehensive Fee: \$95.00 per credit hour for in-district students
-- 3 credit hour class = \$285.00
- Course Fees: Science, Computer and Trade classes have additional fees for supplies, labs and equipment.
- Apply for grants, scholarships, loans, and college work-study through the CLC **Financial Aid Office**.



- Books: \$100.00 per class on average.
Purchase your books *prior* to the first day of classes.

- Keep your receipt.
- Leave materials in wrapping/packaging.

You will need the following information about your classes to purchase books:

- Department or course prefix
- Course number
- Section number (example: ENG 121-003)

Locations: Grayslake Campus - B010, (847) 543-2086.

Lakeshore (Waukegan) Campus – South building/first floor (847) 543-2189.

TIME

- Rule of thumb: At least 2 hours of study per week for each credit hour:

<u>Credit/ Class Hours</u>	<u>Tuition Cost</u>	<u>Study Time</u>	<u>Total (Class + Study) Time</u>
3	\$285.00	6	9-10 hours
6	\$570.00	12	18-20 hours
9	\$855.00	18	27-30 hours
12	\$1140.00	24	36-40 hours
15	\$1425.00	30	45-50 hours



* ESTIMATE YOUR WEEKLY TIME COMMITMENTS:

Family _____

Work _____

Travel (to work, school, other) _____

Meals _____

Sleep _____

Leisure time _____

Study/homework _____

Financial Aid at a Glance



What is financial aid?

Federal student aid is financial help for students enrolled in eligible programs to cover school expenses called the Cost of Attendance (COA) which includes: tuition and fees, room and board, books and supplies, personal expenses and transportation. Most federal aid is need-based. The three most common types of aid are grants, loans, and work-study.

Grants: Grants are financial aid that does not have to be repaid.

Loans: Loans are borrowed money that must be repaid with interest. Maximum loan amounts depend on the student's year in school.

Work-Study: Work-study lets a student earn money while enrolled in school to help pay for education expenses. Students are limited to no more than 20 hours per week in the work-study program.

Who gets federal student aid?

The following is a list of requirements to receive aid from the U.S. Department of Education. You must:

- Be a U.S. citizen or eligible non-citizen with a valid Social Security Number
- Have a high school diploma or a General Education Development (GED) certificate or pass an approved ability-to-benefit (ATB) test
- Enroll in an eligible program as a regular student seeking a degree or certificate from CLC. (NOTE: ALL programs under 16 credit hours are ineligible for federal financial aid.)
- Register (or have registered) with the Selective Service if you are a male between the ages of 18 and 25
- Meet the satisfactory academic progress standards set by the College
- Certify that you will use federal aid only for educational purposes
- Certify that you are not in default on a federal student loan and that you do not owe money on a federal grant
- Certify that you have never been convicted of possessing or selling illegal drugs

How do you apply for financial aid?

1. Complete the Free Application for Federal Student Aid (FAFSA).

The FAFSA should be completed each year before April 15th to ensure that all federal, state, and institutional deadlines are met.

2. Review your Student Aid Report (SAR).

After you submit your FAFSA, the Department of Education will send you a SAR. The SAR confirms the information reported on your FAFSA and will tell you your Expected Family Contribution (EFC). The EFC is an index of need that the financial aid office will use to determine the amount of federal student aid for which you qualify.

3. Contact the Office of Financial Aid.

Talk with our office to make sure that your file is complete and you can be awarded. After a review of your SAR, we will prepare a letter outlining your aid eligibility.

For more information, contact the Office of Financial Aid at (847) 543-2062 or at www.clcillinois.edu/credit/aid/ or stop by the office at the Grayslake campus in room B114

STUDENT PRE-REGISTRATION WORKSHEET

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:00 - 8:00 a.m.		· PDS 122		· PDS 122	
8:00 - 9:00 a.m.					
9:00 - 10:00 a.m.					
10:00 - 11:00 a.m.					
11:00 - 12:00 noon					
12:00 - 1:00 p.m.					
1:00 - 2:00 p.m.					
2:00 - 3:00 p.m.					
3:00 - 4:00 p.m.					
4:00 - 5:00 p.m.					
5:00 - 6:00 p.m.					
6:00 - 7:00 p.m.					
7:00 - 8:00 p.m.					
8:00 - 9:00 p.m.					
9:00 - 10:00 p.m.					

	<u>Class #</u>	<u>Course Prefix & Section*</u>	<u>Course Title</u>	<u>Credit hours</u>	<u>Days/Times</u>	<u>Room & Campus</u>
<i>Example</i>	<u>1234</u>	<u>PDS 122 - 001</u>	<u>Career Exploration</u>	<u>1</u>	<u>T/R 7 a.m - 8 a.m</u>	<u>GLC</u>
Class #1	_____	_____	_____	_____	_____	_____
Class #2	_____	_____	_____	_____	_____	_____
Class #3	_____	_____	_____	_____	_____	_____
Class #4	_____	_____	_____	_____	_____	_____
Class #5	_____	_____	_____	_____	_____	_____

Student Name: _____

Student ID: _____

Counselor Name _____

Date: _____

To prepare for future advisement sessions and enrollment in courses, I recommend that you complete the following steps.

Notes: Unless otherwise noted, dates and times for the Advisement Information Meeting and the tests are listed on Page ____ of the class schedule. Area Code 847 for all telephone numbers.

Checklist for New Students- GRAYSLAKE CAMPUS

- Attend a New Student Orientation (NSO). Call 543-2090 to reserve a space
- Attend an Advisement Information Meeting (AIM). See *class schedule* for dates and times..
- Submit or update your application for admission. (Admissions Office-B101 or on-line www.clcillinois.edu)
- Take the Academic Proficiency Test to demonstrate language and basic algebra readiness. (Testing – L115); see *class schedule* for dates and times..
- Submit high school transcript. (Admission Office-B101, or FAX 847-543-3061); follow-up (543-2061)_____
- Submit ACT/SAT/GED scores. (Admissions Office-B101 or FAX 847-543-3061)
- Submit **official** transcripts from prior college, university, or military experience for evaluation. Complete “Credential Evaluation Form” (Admissions Office-B101, 543-2061); follow-up_____
- Take the ESL Placement Test. (Testing Center –L115); See *class schedule* for dates & times_____
- Take the Introduction to Computers Placement Test (Testing Center _L115); See *class schedule* for dates & times_____
- Take the Math Placement Test. (Testing Center – L115); See *class schedule* for dates & times_____
- Contact Division(s) (Grayslake)
 - o Business: 543-2041;
 - o Communication Arts: 543-2040
 - o Engineering, Math, and Physical Sciences: 543-2044
 - o Social Science: 543-2047;
 - o Biology and Health Sciences: 543-2042
- Speak with an advisor for your major. _____.
- Submit FAFSA application for financial aid. Financial Aid Office, B114; 543-2062)
Student Aid Report?____; PIN #? ____; Follow-up: U.S. Dept. of Ed.____: CLC Financial Aid Office_____
- Contact Office for Students With Disabilities (L112 or 543-2474; 223-0134 TYY)
- Make arrangements to see a counselor :_____.
- Other:



ACADEMIC ADVISEMENT For New and Undecided Students

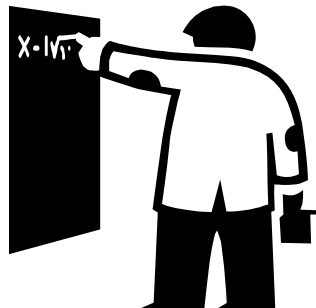
- _____ 1. **Make an appointment to see a Counselor** – please note that appointments are available on a limited basis during peak registration times. Make appointments early in the semester – Know what classes you want to take before the class schedule comes out.

- _____ 2. **Organize your materials.**
 - Look through the catalog to see what classes you need.
 - Read the course descriptions in the back of the catalog.
 - Look through the course schedule and see what is offered.
 - Decide what days/times you want your classes.
 - Decide how many courses you want to take.

- _____ 3. **Meet with a counselor.**
 - Ask the counselor to review your schedule.
 - Ask specific questions about a course(s).
 - Ask questions about progress toward a degree.
 - Ask about academic support services.

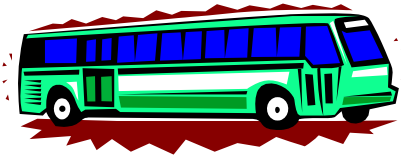
FUTURE ADVISEMENT

- Meet with an **advisor** (instructor or division assistant in the academic division) if you have:
 - Chosen a major *and*
 - Completed one or more semesters at CLC *and*
 - Met the language proficiency and basic algebra readiness requirements



GETTING TO AND AROUND CAMPUS

- **Public Transportation**
 - Call 836-7000 from any regional area code toll-free for trip planning assistance using Pace Suburban Bus services.
- **Free Parking**
 - Grayslake Campus lots 2 - 6: a permit is not required.
 - Lakeshore Campus students park in the municipal garage behind the south building. Permits can be obtained from the main lobby receptionist by showing proof of class registration.
 - Parking for the disabled is available at both campuses.
- **Locating classrooms, offices, etc.**
 - Maps of the College are available next to the Information Desk in the main lobby.
 - During the first week of classes, college staff and student assistants are available in the halls to direct students to classrooms and offices. If you would like a tour of the Grayslake College, please contact the Office of Student Recruitment, Room B101, (847) 543-2090.



COMMUNITY SERVICES AND RESOURCES

- **Business and Industry Services:** Business counseling for entrepreneurs, business and industries; centers for Small Business Development and Procurement Assistance. Grayslake Campus: B201, (847) 543-2027
- **The Learning Resource Center:** Spacious state-of-the-art library, art gallery, tutorial center and testing center. Grayslake Campus: LRC, (847) 543-2619
- **Career and Placement Services:** Career planning services include resume writing, interviewing skills, job search and job banks. Services are available through individual appointments, workshops, seminars and computer software packages. Grayslake Campus: IETC Building - E101, (847) 543-2054.



TIPS FOR COLLEGE SUCCESS



- 1. Attend all class sessions.** If you have to miss a class, make arrangements to obtain assignments and copies of class notes. Contact your instructor if you have any attendance problems.
- 2. Spend adequate time studying.** 2 hours of study time for every 1 class hour, each week. Use a calendar to plan and organize your study time. Need help with study skills and other college success strategies? Enroll in **PDS 120 – Becoming a Successful Student**.
- 3. Get to know your teachers and the professional staff.** All full-time faculty have weekly office hours during which they are available to students. Counselors are available, usually by appointment. Students choose a counselor; they are not assigned a counselor.
- 4. Get involved on campus.** Participating in activities (clubs, mentoring program, study groups, etc.) and learning opportunities will help you feel part of the community and attain success in the classroom.
- 5. Participate actively in class.** Ask questions, participate in discussions, volunteer, sit toward the front of the class. Instructors welcome this type of participation and it helps you better understand the material being studied.
- 6. Reduce your course load in relation to your workload.** If you don't allow enough time for studying and self-care (sleeping, eating, exercising, etc.) you will find yourself tired on the job and doing poor work in school.
- 7. Consider earning an Associate's Degree.** Students who transfer to 4-year colleges with 60 or more semester hours and/or an Associate's Degree have greater academic success. Students who pursue a career program and earn an Associate of Applied Science Degree often gain a competitive edge in the job market.
- 8. Familiarize yourself with college policies and procedures. Refer to the current college catalog.**
Review the academic standards policy on page 39.
Withdrawal and refund policy on pages 19-20
Student's Rights and Responsibilities policy on pages 31-35.

Students who are no longer able to attend classes should officially withdraw from classes by utilizing the self-registration system or contacting the Office of Admissions and Records.

Faculty may withdraw you from classes for poor attendance and/or unsatisfactory progress in the course; therefore it is crucial to talk with your instructors early in the semester about their grading policies and practices.

COLLEGE OFFICES AND RESOURCES

Admissions and Records

Grayslake - B101, (847) 543-2061

- Registration
- Transcripts
- Grade reporting
- Graduation evaluations and petitions

Academic Divisions: Each academic area of the college has an office and a dean. If you need to locate a faculty member, obtain academic advisement, or have specific questions about a class, you should go to the appropriate division office (Grayslake only):

- *Biological and Health Sciences* C140, (847) 543-2042
- *Business* – T102, (847) 543-2041
- *Communication Arts, Humanities and Fine Arts* – B237, (847) 543-2040
- *Engineering, Math and Physical Sciences* – T102, (847) 543-2044
- *Social Sciences* – A244, 543-2047

Bookstore

Grayslake – lower level across from Lancers dining area, (847) 543-2086

Lakeshore – first floor of the south building, (847) 543-2189

Southlake – V134, (847) 543-6530

Campus Safety

Grayslake - A151, (847) 543-2081

Lakeshore – (847) 543-2195

Southlake – (847) 543-6532

Emergency – 911 or 5555

- Parking permits
- Emergency services
- Lost and found

Career and Placement Services

Grayslake - E101, IETC Building, (847) 543-2059

- Computerized job placement service
- Career and job search assistance
- College credit for working (Co-op)

Child Care Center

Grayslake – D121, (847) 543-2053

Lakeshore – (847) 543-2190

- Daytime pre-school child care
- Evening child care
- Holiday school-age child care

Counseling Center

Grayslake – C110, (847) 543-2060

Lakeshore – (847) 543-2186

Southlake – (847) 543-6501

- Academic planning
- Transfer information
- Career exploration
- Personal counseling



Financial Aid

Grayslake - B114, (847) 543-2062

Lakeshore – N211 (twice a week), (847) 543-2186

www.clcillinois.edu/credit/aid

- Federal and state financial aid
- Scholarships
- Veteran's services

Health Center

Grayslake - A149, (847) 543-2064

- Physical assessments
- Primary care for illness and injury

Job Center of Lake County

Grayslake – IETC Bldg., (847) 543-7400

- Job and career assistance for Lake County residents and CLC students
- CLC Career and Placement Services office
- Illinois Department of Employment Security office
- Regional Office of Education
- Lake County Education to Careers Partnership office

Learning Assistance Center (LAC)

Grayslake – first floor of library, (847) 543-2072

- LAC Adult Education Testing (847) 543-2445
- Math Center (847) 543-2449
- Testing Center (847) 543-2076
- Tutoring
- Writing Center (847) 543-2452
- Library (847) 543-2070

Lakeshore – (847) 543-2120

- LAC Adult Education Testing (847) 543-2162
- Math Center (847) 543-2179
- Writing Center (847) 543-2179

Southlake – (847) 543-6544

- Library (847) 543-6534

Office for Students with Disabilities

Grayslake – first floor of LRC, 543-2474

- Information, guidance and support

Prevention Services Program

Grayslake – L227-L229, (847) 543-2056

- Academic or personal information on substance abuse prevention and wellness

P.E. Center

Grayslake – Bldg. 7, (847) 543-2727

- Gym, fitness center, studio rooms, and more!
- Free usage with Student ID



Student Government Association Office

Grayslake – C101, (847) 543-2287

Student Government Association, (847) 543-2289

- Clubs and organizations
- Student government
- Activities

Student Services Center

Grayslake – B210

- Multicultural Center – B216b, (847) 543-2343
- Retention Specialist – B211, (847) 543-2752
- Women’s Center – B212/B213, (847) 543-2771 or 2992

Student Services Center

Lakeshore Campus - N211, (847) 543-2186

- Registration
- Pay tuition bill
- Receive information about Admissions
- Counseling services
- Financial Aid

Please be aware of the various college services that can assist you with academic, career, and personal matters during your time at CLC. There are also many ways to get involved in social and extracurricular college activities. These resources may support you in gaining a successful college experience!

Environmental Model Community

The College of Lake County has been designated an Environmental Model Community. CLC expends significant efforts in solid waste reduction, toxin reduction, recycling and the purchase of recycled products. Students contribute greatly to this process. Please use the recycle bins located throughout the college.