



The Office of Student Activities, room C101, 847-543-2280

For Students Driving in Their Own Vehicle

The College of Lake County expressly forbids student use of personal vehicles to or from any conference, meeting, tournament or other College- related function without prior written approval from the Office of Student Life. Request for approval must be submitted by the Club/Organization Advisor and must be accompanied by this completed form, along with a clearly legible copy of the vehicle's proof of insurance card and driver's valid license.

Name of Student and ID#:

Circumstances for request:

Student's Cell Phone Number:

In signing below, I certify that. . .

- I will take full responsibility for all my actions while driving to and from the activity.
- College of Lake County or any person or party acting in its behalf shall not be liable for any injury or loss that may occur while driving a personal vehicle.
- I will inform the Trip Advisor, immediately via cell phone, if there are any problems during my travel.
- I will not utilize my vehicle to leave the event site without prior approval from the Trip Advisor.
- I will not transport anyone in my vehicle other than myself without express, written permission of the Assistant Director of Student Life.

Signature of Student: _____

Date: _____

Advisor: _____

Date: _____